

REQUEST TO DONATE PROCEEDS OUTSIDE OF ALBERTA BUT WITHIN CANADA

This form must be submitted and approved for all donations in excess of \$5000 before gaming proceeds can be used for donations out of Alberta but within Canada.

Return this form to:
Regulatory Division
50 Corriveau Avenue
St. Albert, Alberta T8N 3T5
Telephone: 780/447-8600 / Toll-Free: 1-800-272-8876
Fax: 780/447-8911 website: www.aglc.gov.ab.ca

Donations outside of Alberta, but within Canada are limited to a maximum cumulative total of 75% of gaming proceeds earned the previous calendar year. Donations out of Alberta, but within Canada will only be approved for the purposes of disaster/emergency relief; to support nationally recognized charitable programs that benefit Albertans; or in support of medical and educational research programs that may benefit all Canadians. Subject to these restrictions, groups may make a total annual donation of \$5000.00 or less to any eligible individual charity or religious group outside of Alberta, but within Canada, without the prior approval of the AGLC.

A Request to Donate Proceeds Outside of Alberta but Within Canada (Form 5502) must be completed and submitted for approval if the donation exceeds an annual amount of \$5000.00.

In addition, groups requesting to donate gaming proceeds in excess of \$5000.00 out of Alberta, but within Canada, must provide the following information with the request:

- A Recipient Agreement (Form 5507) signed by the recipient group stating the recipient group will:
 - Maintain a record of donations showing the date, amount and source of donated funds received, as well as the date, amount and purpose of all disbursements of donated funds; and
 - Allow the AGLC access to all records, including those at any financial institution and to make copies of such records and/or remove them for further examination.
- A Statutory Declaration (Form 5503) sworn by an executive member of the donor group.

All donations must:

- be made by cheque from approved gaming bank account
- be recorded on the gaming financial report with attached documents of expenditure specifically related to detailed items on proposed budget.

ORGANIZATION NAME

Name: _____ I.D.#: _____

Address: _____

_____ City/Town _____ Postal Code _____

SIGNING AUTHORITIES

WE CERTIFY THAT: all information and documents supplied are correct, and the group has authorized us to make this request. Any AGLC Inspector may examine and make copies of all records relating to this request and/or licence. This includes the approved bank account(s) at any financial institution(s).

President Signature: _____

Print Full Name: _____ Date of Birth:

Mailing Address: _____

Postal Code _____

Residence Phone: _____ Business Phone: _____ Fax: _____ Email: _____

_____, Ext. _____

Treasurer Signature: _____

Print Full Name: _____ Date of Birth:

Mailing Address: _____

Postal Code _____

Residence Phone: _____ Business Phone: _____ Fax: _____ Email: _____

_____, Ext. _____

Please complete 1 or 2 as applicable

NET GAMING REVENUE EARNED IN PREVIOUS CALENDAR YEAR _____

REQUESTED AMOUNT OF DONATION FROM GAMING REVENUE _____

1 Donation In Excess of \$5,000

Groups requesting to donate gaming proceeds in excess of \$5,000 outside of Alberta but within Canada must provide the following information with the request:

- A Recipient Agreement (Form 5507) signed by the recipient group stating the recipient group will:
 - a) Maintain a record of donations showing the date, amount and source of donated funds received, as well as the date, amount and purpose of all disbursements of donated funds; and
 - b) Allow AGLC access to all records, including those at any financial institution, to make copies of such records and/or remove them from further examination.
- A Statutory Declaration (Form 5503).
- Total detailed budget for project, including identifying gaming proceeds allocation.

**Not required if donation is \$5,000 or less annually.*

PROJECT INFORMATION

Project/Facility: _____

Location: _____

City

Province

Anticipated Start Date: _____ Anticipated Completion Date: _____ Total Cost of Project: _____

Project Objectives (attach budget specifying use of funds):

RECIPIENT INFORMATION (Group and Person Responsible for Project in Recipient Country)

Group Name: _____

Contact Person: _____

Mailing Address: _____

Residence Phone: _____ Business Phone: _____ Fax: _____ Email: _____

, Ext.

BRIEFLY DESCRIBE THE RECIPIENT GROUP'S ACTIVITIES (use additional sheets if necessary)

List any other individual/group that may be responsible for the movement of funds before they reach their final destination. Provide names/address and contact telephone number (use additional sheets if necessary).

Name

Address

Contact Phone #

FOR OFFICIAL USE ONLY

Approved / NOT Approved

Comments/Conditions: _____

per: Alberta Gaming and Liquor Commission

Date

NET GAMING REVENUE EARNED IN PREVIOUS CALENDAR YEAR _____

REQUESTED AMOUNT OF DONATION FROM GAMING REVENUE _____

2 Groups that are required by their by-laws or other authority to transfer their gaming proceeds to a head office or to a governing body located outside of Alberta, must obtain prior approval from the AGLC Board. In reviewing such requests, the Board may consider:

local needs in Alberta for the particular charitable programs or services for which the group is incorporated to deliver (attach details)

the head office policy for setting priorities in program and service funding (attach)

the head office record of returning to the province for program and service delivery a reasonable percentage of the funds raised in Alberta (attach)

FOR OFFICIAL USE ONLY

Approved / NOT Approved

Comments/Conditions: _____

per: Alberta Gaming and Liquor Commission

Date

The personal information you are providing on this application is collected under the authority of the Gaming and Liquor Act, Gaming and Liquor Regulation, and section 33(c) of the *Freedom of Information and Protection of Privacy Act*. The information is strictly for the use of the Alberta Gaming and Liquor Commission (AGLC) for authorized purposes only including assessing your eligibility for a licence and the processing of your application in compliance with AGLC policy. The personal information you provide is managed according to Alberta's *Freedom of Information and Protection of Privacy Act* under which you have a right of access to your personal information. If you have any questions about the collection or use of this information, please contact: Regulatory Division Alberta Gaming and Liquor Commission, 50 Corriveau Avenue St. Albert, Alberta T8N 3T5 Telephone: 780/447-8600 Toll-free: 1-800-272-8876