



Expense Report

October 1 - December 31, 2019

Vincent Vavrek

Board Member effective November 5, 2019

1) Travel

| Travel Type | Description | Date | Amount | Notes |
|-----------------------|------------------------|----------------------|-----------|---|
| Board Orientation | hotel accommodation | November 26-28, 2019 | \$ 249.58 | |
| St. Albert, AB | meals (1 dinner) | | 20.75 | <i>receipts not req'd for per diems or allowances</i> |
| | vehicle rental | | 170.49 | |
| | gas for rental vehicle | | 13.50 | |
| | incidental allowance | | 14.70 | <i>receipts not req'd for per diems or allowances</i> |
| | | | 469.02 | |
| Total Travel Expenses | | | \$ 469.02 | |

2) Conferences

| Conference Name | Description | Date | Amount | Notes |
|-----------------|-------------|------|--------|-------|
| None | | | - | |

3) Professional Membership Fees

| Expense Description | Date | Amount | Notes |
|---------------------|------|--------|-------|
| None | | - | |

Total Expenses for the period

\$ 469.02

The Inn at St. Albert
 460 St Albert Trail
 St Albert, AB T8N 5J9

Fax: (780)470-0038
 Email: frontdesk@bestwesternstalbert.com

Phone: (780)470-3800

Web: bestwesternstalbert.com



Guest Charges

Prepaid by EA

Best Western Rewards #

Folio #: 157289 **Guest : Vavrek, Charles** Conf #: 137165
 Room #: 419 BWR Tier : BASE CRS #:
 Payment Method : Credit Card Company : AGLC (RGST EXEMPT)
 Rate : (Daily) \$129.99 Arrival: 11/24/2019
 11/24/2019 \$119.99 Departure: 11/28/2019

Next Payment Due: 11/26/2019
 Estimated Next Payment Amount: \$0.00

| Date | Department | Reference | Voucher | Room | Charge | Credit | Balance |
|------|------------|-----------|---------|------|--------|--------|---------|
|------|------------|-----------|---------|------|--------|--------|---------|

| | | | | | | | |
|----------------|--------------|-------------|--|-----|----------|--|---------------|
| 11/26/2019 | Room Charge | Auto Posted | | 419 | \$119.99 | | |
| 11/26/2019 | Tourism Levy | Auto Posted | | 419 | \$4.80 | | |
| 11/27/2019 | Room Charge | Auto Posted | | 419 | \$119.99 | | |
| 11/27/2019 | Tourism Levy | Auto Posted | | 419 | \$4.80 | | |
| 11/28/2019 | Mastercard | MC1052 | | 419 | | | \$0.00 |
| Balance | | | | | | | \$0.00 |

| Tax Summary | |
|--------------|--|
| Tourism Levy | |

Additional Estimated Charges (Room, Tax, Other) through 11/25/2019 \$0.00

Credit Card Payment

Payment Type: Credit Card Amount Paid:
 Account: Approval Code:
 Account Holder: Approval Amount:

*\$249.58 -
 paid by
 AGLC*

GST# 84067 3925 RT 0003

All payments must be made to Best Western Plus The Inn at St. Albert. This hotel is proudly managed by Mouallem Management Group: Box 363, Slave Lake, AB T0G2A0

I agree that my liability for all charges is not waived.

Guest Signature



Renter Information

Renter Name

VINCENT VAVREK

Renter Address

Contract

ABGOV - GOVERNMENT OF
ALBERTA

Vehicle Information

4DR SEDAN

License #: U38495

State/Province: AB

Unit #: 7S81NB

Vehicle #: K9159391

Vehicle Class Driven

Premium Special Car 4-door/Manual/
Air

Vehicle Class Charged

Full Size Car 4-Door/Automatic/Air

Odometer Mileage/Kilometers

Starting: 14,499 Ending: 14,659

Total: 160

**Thank you for renting
with Enterprise Rent-A-
Car**

We appreciate your business!

This email was automatically generated
from an unattended mailbox, so please
do not reply to this e-mail.

If you have any questions about your
rental, please view our Frequently

Trip Information

Pickup

Sunday, November 24,
2019

8:46 PM

Start Charges

Sunday, November 24,
2019

8:53 PM

EDMONTON INTL ARPT (YEG)

1, 1000 AIRPORT ROAD

LEDUC, AB T9E 8B7

CAN

Return

Thursday, November 28,
2019

4:42 PM

EDMONTON INTL ARPT (YEG)

1, 1000 AIRPORT ROAD

LEDUC, AB T9E 8B7

CAN

Renter Charges

Rental Rate Time & Distance 4 Day at 37.00 CAD / Day

Coverages Collision Damage Waiver Full (29.99 CAD /
Day).

Taxes and Fees Customer Facility Charge 6.00/day (6.00 CAD
/ Day)

Vif Rec 0.96/day (0.96 CAD / Day)

Concession Recovery Fee 16.62 Pct (16.62%)

Total

(Subject to audit)

Amount charged on November 28, 2019 to AMERICAN
EXPRESS (3001)

Amount Due

\$170.49 paid by
AGLC

0.00 CAD

W.D.
Gas for Rental Car

TRANSACTION RECORD

ROCKY MOUNTAIN ESSO

411 AIRPORT RD
EDMONTON INT AB T9E 0V5

ESSO EXPRESS PAY

2019-11-28 16:33:50

TRANS #: 366006
STATION#: 00303401
GST #: R879098507

PUMP 12
EREG \$
27.873L AT \$0.969/L

GST INCLUDED \$
TOTAL : CAD\$

\$13.50
paid by AGLC

TYPE: PURCHASE
VISA

REFERENCE #:
66439821 0010015060C
INVOICE NO: 113389
AUTH: 046870

VISA CREDIT
A0000000031010
0080000000
F800

VERIFIED BY PIN