

GUIDELINES VOLUNTEER EVENT EXPENSES

Gaming proceeds may be used in accordance with the Charitable Gaming Policies Handbook (CGPH) 4.2 to reimburse volunteers for eligible and reasonable expenses incurred to work a gaming event.

Eligible volunteer expenses include:

- Transportation to and from the gaming event within the community in which the group is based
- Parking where free parking is not provided
- Babysitting
- Adult respite care if the volunteer is normally responsible for the care of a medically dependent person within the volunteer's home

The following expenses are eligible only for volunteers working at a gaming event outside the community in which the group is based:

- Transportation (e.g., gas, van rental)
- Overnight accommodation for a maximum of two nights, unless the event operates table games prior to noon on the first day of the event, in which case, overnight accommodation for the night prior to the event is also permitted
- Breakfast meals following each night of accommodation

All claims for eligible expenses must be supported by an invoice/itemized receipt.

The following are not eligible are not eligible expenses:

- Alcohol
- Meals and refreshments following the gaming event
- Volunteers receiving, directly or indirectly, funds, goods, services, or any other item of value in return for volunteering (refer to CGPH 4.3 for volunteer credits)

For more information, contact AGLC Financial Review:

- 780-447-7454 or toll free 1-877-447-7575
- financial.review@aglc.ca

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